



Dear Parent(s) or Guardian(s),

The Education Act requires school boards to re-enroll students in their schools each year. We are planning for 2017-2018 and are asking you to complete the necessary forms for this process.

We have assumed that you wish to re-register your child in the same school that he/she is presently attending. If you would like your child to transfer schools for the 2017-2018 school year, please indicate this on the Re-registration Form and complete a Transfer Request Form. This form is available at the school office. Please note that transfer requests are contingent upon available space and are granted according to the Enrollment Criteria established by our Board.

Although the Board attempts to maintain a certain amount of stability in the transportation services it offers its students, these services are dependent on an annual funding allocation from the Ministry of Education, Sports and Leisure. This allocation will not be known until May 2017. As a result, services may change for the 2017-2018 school year. You will be receiving a confirmation of your transportation services for 2017-2018 once the 2017-2018 Transportation Plan has been adopted by the Council of Commissioners on May 25, 2017.

Please review the information on the attached Re-registration Form, **update any information that is incorrect**, sign it and return the form your child's present school by February 15, 2017. Should you require further information, please contact your present school.

Please return the completed form even if your child will not be attending one of our secondary schools.

Note: the Act Respecting School Elections requires school boards to annually collect the name, date of birth, sex and domiciliary address of all parents who have a child to whom section 1 of the Education Act (chapter I-13.3) applies who is admitted to educational services provided by the school board.

Thank you for completing and returning this form promptly.

Sincerely,

Michael Chechile
Director General