



LINDSAY PLACE HIGH SCHOOL

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August 26th, 2020

Dear Parents/Guardians,

Our doors will be opening soon, but as we can all appreciate, this 2020-2021 school year will look and feel very different from previous years. We hope this update will outline further work done to support a healthy and safe opening. Please feel free to consult the board's page should you have questions.

<https://boardsite.lbpsb.qc.ca/back-to-school-2020>

Our plan at Lindsay Place High School:

1. A slow and steady beginning to allow us to adjust and to be proactive in our approach.
2. All changes made were mandatory and put into place to mitigate risks for all staff and students.
3. To preserve our learning environment despite obstacles related to COVID 19 and constructions projects.
4. Maintaining a spirit of kindness and care for one another. We all have a part to play in keeping our community safe.

School Opening - Orientation - HAS CHANGED due to construction delays.

There is a delay in the completion of key projects. Please find below the Revised Orientation schedule for each grade:

Monday August 31st: THE SCHOOL IS CLOSED - NO SCHOOL due to construction and cleaning.

Tuesday September 1st: **Gr. 7 only. Day 1**

Wednesday September 2nd: **Gr 8, 9 and WOTP (Focus Program) only. Day 1**

Thursday September 3rd: **Gr 10, Gr 11 and Genesis Program only. Day 1**

Friday September 4th: **All grades present. Day 2**

Monday September 7th: **Labour Day - No classes**

Tuesday September 8th: **All grades present. Day 5 schedule**

Schedules will be posted online on August 28th - please consult your child's schedule. You will be receiving information from the board regarding a new Parent Portal called Mosaik. Please follow the School Board's directions on creating an account to access all information.

You will most likely see changes - option choices have changed to account for class bubbles as legislated by the Minister of Education. **Course changes will not be permitted at this time.**

- COVID 19 has dictated that all programming must adhere to safety protocols. As a result, a restructuring of our school was necessary.
- Graduating requirements are prioritized for our students.

Transportation:

School buses have been relocated to the front drive-through area due to construction. Parents are **not** permitted in this area to pick up or to drop off their child(ren). Parents who are driving their children to and from school will need to use the parking lot on Broadview directly across from the school. **Please drive slowly and with caution.**

Students dropped off by vehicle are to walk across the street and enter the school by their designated door. **Please note, for their first day of school each grade level will enter by the front main door. The teachers will show each grade their designated door for entering and exiting the school during their orientation day. Signs will be on all doors to support our students.**

Entrance and Departure - In an effort to avoid congestion and gatherings in areas:

- Students taking a school bus & Gr 9 students enter and exit through the main doors
- Gr. 7 & 8 enter and exit by the side entrance door lower Gym
- Gr. 10 and 11 enter and exit by back entrance door lower Gym

Supervision:

- Staff members will be present at doors to ensure students are wearing masks and sanitizing hands as they enter the school.
- Staff will be outside to support our students and to supervise.
- Staff will be on duty and circulating at lunchtime to ensure students follow sante publique guidelines.

Building Access:

- The school will only open at 8:45 a.m. and will close its doors at 3:45 p.m.
- The main office closes at 4:30 p.m.
- A staggered approach at lunchtime and at dismissal will take place to avoid crowding.
- Students will not be permitted to congregate in common areas at any time during the day.
- Students will be encouraged to go outside at lunch to get fresh air.
- **Gr. 7 & 8 must remain on school property.**
- Gr. 9,10 and 11 are permitted off school grounds.
- Students must report directly to homeroom class and not wait in hallways, lobby, Agoras etc..
- Students who are late for school will use the main front entrance as other doors will be locked.
- Students who arrive late or require an early dismissal must sign in and/or out at the main office and have written confirmation from a parent/guardian in their Agenda.
- Parents and visitors are not permitted in the building unless they have a pre-arranged appointment as dictated by Public Health.

Classrooms: To minimize movement in the school teachers will transition to each class

- Students are assigned a homeroom which is their classroom for the day. **This will be their Class Bubble.**
- Students may not enter other classrooms during the day. This is very important for contact tracing should that ever be required.
- With the exception of Phys ed, Rec and Music, all other option courses will take place in the homeroom class.
- Students must sanitize their hands upon entering and exiting all classrooms.

Resource: Our resource team will be offering support to our students throughout the year!**Mask/Face Coverings:**

- **Students are responsible for supplying their own masks every day.**
- Students must wear their masks when:
 - On transportation
 - Entry/exiting
 - Walking in the building.
 - Mask must cover both their nose and mouth
 - We are strongly recommending masks/face coverings be worn inside the classroom
 - Here is a resource on the Dos and Don'ts of MASKS:
<https://www.quebec.ca/en/health/health-issues/a-z/2019-coronavirus/wearing-a-face-covering-in-public-settings-in-the-context-of-the-covid-19-pandemic/>

https://cdn-contenu.quebec.ca/cdn-contenu/sante/documents/Problemes_de_sante/covid-19/Couvre-visage/20-210-64W_couvre-visage-anglais.pdf?1591026703

Physical Distancing:

- Everyone must respect the 2 meters distance while moving in the building and while outside the school.
- Students must respect a 2-meter distance from all adults in the classroom.
- **There can be no sharing of materials (art supplies, computers, devices, textbooks, workbooks, etc.)**
- All signs and tape directional indicators must be respected.
- Students will walk in a single line in each direction in all hallways and stairwells.
- We must be mindful to avoid overcrowding any area of the school at any time. We will need to work together to accomplish this.

Lockers: There are NO lockers at this time!

Water refill stations: Students should bring their own refillable bottles. We will have new refillable stations that will be completed mid September. In the meantime we have rented filling stations for our school.

- Refill stations will be sanitized throughout the day.
- **The water fountain mouth pieces cannot be used at any time.**

Cafeteria: There is no Cafeteria service for at least a month. Please bring all snacks, lunch etc...

School Fees payments will be online - More information to come

STM/OPUS: We will not be able to host OPUS card renewal appointments this year. Parents can do so with a visit to the STM photo studio. More information: <http://www.stm.info/en/info/fares/opus-cards-and-other-fare-media/opus-card>

School Photos are necessary for our student directory. More information to come at the end of September.

Safety and Sanitation Measures:

- Stringent sanitation measures have been put in place. In particular, classrooms, washrooms, hand railings, door knobs and other high traffic surfaces will be cleaned frequently.
- Common areas will be surface cleaned and disinfected throughout the day.
- The entire school will be deep-cleaned every evening.
- Handwashing will be consistently encouraged.
- Sanitization of hands upon entering and exiting of the school and classrooms will be mandatory.
- Hand sanitizer will be available at every entrance, common areas and classrooms. Alternatively, spray bottles and sink/soap will be accessible.
- Bathrooms will be cleaned regularly throughout the day.
- Windows will be encouraged to be kept open when possible.
- Making use of the outdoors will be encouraged.

Signage:

- There are clear and very informative signs in the hallways, classrooms and bathrooms to remind students of appropriate procedures.

Procedures and Protocols:**Students with symptoms:**

- Parents must ensure that their child is **NOT** showing any Covid 19 symptoms <https://www.quebec.ca/en/health/health-issues/a-z/general-information-about-coronavirus/#c46539> before sending them to school.
- Please review the following three questions:

1. Is your child experiencing any of the following symptoms? Fever, Cough, difficulty breathing, sore throat, loss of sense of smell and taste, major fatigue, significant loss of appetite, general muscle pain, vomiting, diarrhea
2. Has your child travelled outside of Canada within the last 14 days?
3. In the last 14 days, did your child have close contact* with a symptomatic person known or suspected to have COVID-19?

*Close contact is defined as: Close (within 2m) and prolonged (10-15 mins) contact with an infectious person or direct contact with infectious body fluids (was coughed or sneezed on) while not wearing personal protective equipment.

- If you have answered **YES** to one of the above questions or a student develops one or more symptoms **they are required by public health to stay home**. Parents should call 1-877-644-4545 immediately for instructions. Please call the school to inform us of the situation.
- Should symptoms develop at school, we will be following the Sante Publique emergency guidelines for schools. https://cdn-contenu.quebec.ca/cdn-contenu/adm/min/education/publications-adm/covid-19/COVID-19_Procedure_to_follow.pdf?1597860077
 - The student will be sent to the office and immediately isolated in a room prepared for this purpose. Please note, this will be done in a supportive and kind manner where a designated staff member will care for our student while waiting for the parent to arrive.
 - **The parent(s) will be contacted to come and pick up the student immediately.**
 - The classroom will be cleaned.
 - The **parent** must contact 1-877-644-4545 and follow the Public Health guidelines that are provided.
 - The student showing symptoms must remain in isolation at home until Public Health guidelines have been received and carried out.
- If a positive case is confirmed:
 - Parents will be notified in a timely manner.

The outline above absolutely makes our school year different from any other. What these pages do not relay is the warmth and the care that our staff and team at Lindsay Place will bring each day to our community. We will continue to laugh together, to explore and to ignite the creative innovation that is so very present among us all. Despite these challenges, keeping our focus on safety, kindness and compassion for what we are all going through, will help us navigate these uncharted waters.

Just keep swimming everyone and let's take this one day at a time!

Respectfully,
Mrs. Payette
Principal
Lindsay Place High School