

# Code of Conduct

As a Lindsay Place High School Student...



1. I will be the best student I can be. I will strive for excellence in all I do in order to reach my highest potential and improve myself and my school. I will participate, to the best of my abilities, in different activities and opportunities offered by my school.
2. I will respect the rights of all regardless of: race, colour, creed, sex, sexual orientation, gender, ability, status, age, and appearance.
3. I understand there are respectable and acceptable ways in which to interact with others. I will express my concerns with staff at an appropriate time, in a calm manner. I will not fight, use verbal abuse or threatening behaviour and/or language, or harass (racial, sexual or other) members of the LPHS community. I will seek the help from a teacher, administrator, or professional in the school, and/or my parents, whenever necessary.
4. I understand that bullying is a repeated direct or indirect behavior, comment, act, or gesture, whether deliberate or not, including in cyberspace, which occurs in a context where there is a power imbalance between the persons concerned and which causes distress and injuries, hurts, oppresses, intimidates or ostracizes. Bullying is unacceptable behaviour and will not be tolerated at Lindsay Place. The detailed LPHS Anti-Bullying Plan can be found on the school website under "[Policies](#)". Incidences of bullying will be investigated by staff or administration and will be dealt with according to the Anti-Bullying Plan.
5. I will demonstrate courteous behaviour in the halls. I will refrain from running and roughhousing in the halls.
6. I will not use obscene or offensive language.
7. I understand that violence is any intentional demonstration of verbal, written, physical, psychological or sexual force which causes distress and injures, hurts, or oppresses a person by attacking their psychological or physical integrity or well-being, or their rights or property. No form of violence will be tolerated at LPHS.

8. I will be an upstander by reporting to a teacher, administrator, or staff member any incident of bullying and/or violence that I have witnessed. I understand that my rights will be protected.
9. I understand that I may not bring or use: weapons, alcohol, marijuana, illegal drugs (or drugs not prescribed to me), or drug paraphernalia on school property, as governed by the school board's Safe and Caring Schools Policy (available at [lbpsb.qc.ca](http://lbpsb.qc.ca)).
10. I understand that if I show signs of having used a controlled substance or illegal drug, my parents will be informed. I may be asked to leave the school immediately and may face further consequences.
11. I will not smoke on school property (Bill 112). I understand that I may be fined. I may also be responsible for paying fines incurred by the school as a result of my actions. There is one designated smoking area outside of the building and that is the only place where students are allowed to smoke. E-cigarettes/vapour cigarettes are not permitted on school property.
12. I will be a responsible digital citizen with respect to school and personal electronic devices (including cell phones). I fully understand and will comply with the Lindsay Place technology use rules and regulations:
  - a. I will not use electronic devices to bully, harass, intimidate or threaten the security and wellbeing of any member of the Lindsay Place community. Inappropriate messaging, cyber-misconduct, online harassment, hacking, etc., may result in severe consequences and/or police intervention.
  - b. Electronic devices are permitted during personal time (before school, recess, lunch, after school). Devices are permitted in classrooms only when permission is granted by the teacher. Use of such devices during class time without permission from the teacher may lead to confiscation. I understand that if I am asked for my electronic device, I must give it to the staff member. I understand that repeated offences against this policy may result in having to leave my electronic device at the office during school hours. I understand the school is not responsible for lost or stolen electronic devices.
  - c. I am expected to use earbuds (or equivalent) to listen to audio from my device, unless I have been given permission to do otherwise.
  - d. I understand it is illegal to take unauthorized pictures, videos and sound clips on the school property without appropriate consent. A good digital citizen always asks

for consent before sharing these types of media. This activity can be considered an invasion of privacy by both the Federal and Provincial Governments.

- e. I will notify a teacher or administrator of any hateful statements, posts, photos, videos etc. that I see on-line which jeopardize the safety and well-being of any members of the Lindsay Place community and I will not share any posts of this nature.
13. I respect the school property. I understand that damaging and/or defacing of school property, textbooks, library books, furniture, etc., will not be accepted by our school community. I will not steal property of LPHS and/or LBPSB. I will be expected to reimburse or make restitution to the school/school board for damages that I have caused.
14. I understand that if my behaviour impedes the learning or teaching of others (by being disruptive, insubordinate, violent, etc.), I may be removed from class until I am able to respect the learning environment. A plan for successful re-entry to class may be necessary before returning to class.
15. I will attend all classes on a regular basis. I will arrive to school and classes on time. I will bring all required materials to classes, including my student agenda. I understand that I am expected to complete and submit all my homework and assignments on time.
16. If I am to leave the building during school hours, I understand that I must have permission from a parent or guardian, and must sign out at the main office BEFORE leaving school property. I understand that if I leave the property without parent permission, it will be considered “skipping”, and will carry the consequence of a detention for each class that is missed. When leaving the property, I will be vigilant, cautious and use the sidewalk. As a Cycle 1 student, I understand that I am not allowed to leave the school premises at recess or at lunch.
17. I understand that the time between classes, recess, and lunch should be used to: get required items from my locker, use the washroom, get absence/late notes, etc. I understand I should not to leave to do these things during instructional time. If I need to be in the hall during class time, I will first get permission from my classroom teacher to leave the room, and I will carry a hall pass with me to and from my destination.
18. I understand that when representing LPHS in any capacity (including school bus, extra curricular activities, field trips etc.), the Code of Conduct must be respected.

19. I understand that my manner of dress should reflect the academic nature of our building where we come to learn, socialize and work in a diverse community. I will not wear clothing or jewellery that depicts offensive language, gang culture, drugs, alcohol, racist or sexist messages. My top garments will meet the waistline of my pants, and the sides of my chest will be covered. I recognize strapless tops are not permitted. My bottom garments will sit at my waistline, and the length of my bottom garment must cover 2.5 inches below my buttocks. My undergarments will not be visible. I understand that pyjamas do not show respect for the academic nature of our building. I will not wear a hat, bandanna or hood in the building, and I understand that that outdoor jackets and backpacks are not to be worn/brought to class or the cafeteria. I understand that the purpose of our dress code is to foster an atmosphere that encourages us to show that our daily activities at LPHS are important to each of us as individuals. I understand that if my manner of dress is deemed inappropriate by administration, I will be expected to change my garment to reflect the expectations set out in this Code of Conduct. I understand that if it is deemed necessary by administration, I may be sent home to change my garment(s).
20. I will not plagiarize or cheat in learning situations or on academic evaluations. I will not enable this behaviour by my peers. I understand that I may receive a zero on any evaluation where plagiarism or cheating has occurred.
21. I will respect the Lindsay Place Evaluation Policy.
22. I will not gamble.
23. I will not damage and/or steal the personal property of others.
24. I understand it is my responsibility to wear a LPHS t-shirt to all Physical Education classes and I will use a bathroom/designated changing area to change in/out of gym attire.
25. I am responsible for keeping my locker clean. I am aware that the lockers remain the property of the school and may be searched by the administration at any time. I will use my school issued lock on my own locker. I will make certain that my locker is securely locked when I am not retrieving my items from within.
26. I recognize that food and beverages are to be consumed only in the Cafeteria and the three Agoras. I am responsible for cleaning my area after I have eaten. All of my waste will be disposed of appropriately when I leave the lunch areas. I will use recycling and composting when available.

27. I understand that at no time am I permitted to have a visitor on school property. All visitors to the building must report to the main office.
28. I will not bring or use laser pens/lights, lighters and water guns or any other objects that may be disruptive or dangerous on school property.
29. I will not use skateboards, bicycles or rollerblades in the school or on school property.
30. I understand that I must comply with any additional requirements as outlined by staff.

## **SCHOOL BUS CODE OF CONDUCT**

All school rules as well as Board and bus safety rules as stated below will apply while students are being transported by a vehicle under the jurisdiction of the school board.

### **All riders must:**

- Be at the bus stop 10 minutes before the scheduled bus stop time indicated on the bus pass or as modified during the school year.
- Wait for the bus to come to a complete stop and board the bus in single file, in an orderly fashion.
- Find a seat quickly without pushing other students.
- Keep the aisle clear of any body part or objects at all times.
- Remain seated, talk quietly; not fight or be involved in horseplay.
- Not eat, drink, or leave trash on the bus.
- Always listen to the driver's instructions and be polite and courteous.
- Never put their head or any body part out of the window.
- Know where the emergency exits are but not tamper with them.
- When getting off, wait until the bus comes to a complete stop before leaving their seat, and exit without pushing.
- Walk a safe distance from the bus so that the driver can see them and know that they are out of danger.
- If they need to cross in front of the bus, keep a safe distance and watch for the driver's signal indicating when it is safe to do so.
- Large objects, instruments and sporting equipment will not be permitted on school buses.
- Disrespectful or non-compliant behavior during school transportation or towards volunteers during carpooling on school trips may result in loss of privileges or other sanctions based on the nature of the act.

Depending on the severity of the offence, a student may have transportation privileges suspended immediately, or as follows:

1<sup>st</sup> offense: warning by school administration

2<sup>nd</sup> offense: Letter and phone call to parent/guardians with warning of suspension

3<sup>rd</sup> offense: suspension of privileges

All acts of bullying or acts of violence on a school bus will be addressed under the anti-bullying plan as well as the LBPSB Safe Schools Policy.

\*See the Transportations section of the Lester B. Pearson website for more information.

# **POSSIBLE CONSEQUENCES**

IF A STUDENT CHOOSES NOT TO RESPECT THE LPHS CODE OF CONDUCT, THEY MAY FACE CONSEQUENCES FROM THE LIST BELOW. The list is subject to change.

## **DETENTION**

- ❖ Lunchtime: Student reports to a designated room from 1:05-1:30pm.
- ❖ After School: Student reports to a designated room from 3:45-4:45 pm.
- ❖ No bags, food, electronic devices are permitted
- ❖ Students may bring a book and/or study

## **SCHOOL SUSPENSION**

- ❖ While a student is on suspension, they should not be on school property.
- ❖ All suspensions result in the student being banned from school and student activities for the duration of the suspension.
- ❖ It is the responsibility of a student who returns from suspension to approach teachers to make arrangements to complete any missed test or assignments.

## **SUSPENSION FROM SCHOOL ACTIVITIES**

- ❖ Administration reserves the right to remove students from school activities (extracurricular activities, sports, field trips, prom, dances, etc.)